



Minerals and Waste Planning Team
Cumbria House
117 Botchergate
Carlisle
CA1 1RD

Email: MWPlanning@cumberland.gov.uk

Pre Application Advice Request Form for Minerals and Waste Development

GENERAL REQUIREMENTS

This form must be completed in full and submitted along with the required supporting information and relevant fee in order for us to validate and process your Pre-Application Advice Request. An invoice will be issued once your request paperwork has been received. The scale of fees for this service can be found at:

Cumberland.gov.uk/planning-and-building-control/planning-advice/pre-application-advice

Your completed copy of this Pre-Application Advice Request Form can be submitted via email to MWplanning@Cumberland.gov.uk or posted to the above address. If you have any queries please email us via the above or contact us on 01539 713 548.

1. LEVEL OF PRE-APPLICATION SERVICE SOUGHT

Please specify the level of service sought:

i.e. Level 1, 2 or 3 or PPA (Planning Performance Agreement).

See the [Pre-application advice](#) webpage for details on what each level of service includes

Please specify whether your proposal constitutes Major or Minor development (*as defined for this service on our [webpage](#)*) and clearly state why:

2. APPLICANT / DEVELOPER DETAILS

Applicant		Agent	
Name		Name	
Address		Address	
Postcode		Postcode	
Telephone		Telephone	
Email		Email	

3. PROPOSED DEVELOPMENT

Address and Location of Proposed Site:			
Site Name/Description:			
Street/Road:			
Sub-Locality:			
Locality:			
Post Town & Postcode:			
OS Grid Reference or What3Words reference:			
Description of the Proposed Development:			
Development Type			
Type of Development <i>(Check as Appropriate):</i>	Minerals <input type="checkbox"/>	Waste <input type="checkbox"/>	Both Minerals & Waste <input type="checkbox"/>
Please indicate below the <u>type(s)</u> of mineral and/or waste in question (<i>for example sandstone or inert waste</i>) and the <u>quantity</u> anticipated to be extracted, processed, or deposited.			
Further Key Site Details:			
Area of Land to be Developed:	ha		
Building Footprint <i>(If Applicable):</i>	m²		
Existing Use/Status of Site:			
Site Access <i>(Existing & Proposed):</i>			

4. SCREENING FOR EIA (Environmental Impact Assessment)

If you wish for a EIA Screening Opinion to be undertaken at this point in time as part of this pre-application request then please check this box:

Please note all Screening Opinions are public documents and will be published online.

5. ATTACHED INFORMATION

Please complete the tick-box to confirm that the **required** information is submitted with this form:

- Site-Location Plan** at a scale of 1:1250 or 1:2500 (to a maximum of 1:10000 for larger scale development). The plan must be on an up-to-date Ordnance Survey base and identify both the footprint of the proposed development in red and any land owned or controlled by the applicant in blue.

Additional Supporting Information

Whilst not mandatory, it is in the interest of the prospective applicant to provide as much detail as possible at this early stage so as to ensure that the Council's advice is based upon a comprehensive appreciation of the proposal as currently envisioned. Consequently, further information as regards the following is encouraged (*please check below where details are provided*):

- Photographs** (of the existing site and/or surrounding area).
- Initial Draft/Sketch Drawings** (showing height, scale, design or proposed layout of the development).
- Drawings/Plans** showing any known **constraints** (e.g. *Trees, Overhead Wires, etc...*) and/or any written information (e.g. *presence of wildlife, habitats, land contamination etc...*).
- Information on **Access** and anticipated **Traffic Generation**.
- Information as to **site selection** process and other sites considered as possible alternatives.
- Written description providing **further details** with regard to the development.

Please list the titles/reference numbers of all documents supplied to the Council with this form:

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6. DECLARATION

I (the undersigned) confirm that pre-application advice is requested on the terms set out in this form.

Signed Dated