



Thriving Place and Investment  
Cumberland Council  
Allerdale House  
Workington  
CA14 3YJ  
0300 373 3730  
cumberland.gov.uk

## Validation Checklist for Outline Application (Minor)

### National Requirements

Requirement	Notes	Submitted
<b>Completed Planning Application Form</b>		
<p><b>Ownership Certificate A, B, C or D</b></p> <p>Certificate A - the applicant is the sole owner of the land to which the application relates and there are no agricultural tenants.</p> <p>Certificate B - the applicant is not the sole owner, or if there are agricultural tenants, and the applicant knows the names and addresses of all the other owners and/or agricultural tenants.</p> <p>Certificate C - the applicant does not own all of the land to which the application relates and does not know the name and address of all of the owners and/or agricultural tenants.</p> <p>Certificate D - the applicant does not own all of the land to which the application relates and does not know the names and addresses of any of the owners and/or agricultural tenants.</p>		
<p><b>Location Plan (Scale 1:1250/1:2500)</b></p> <p>The Location Plan should include the access to the public highway within the red line boundary, any other land in the applicant's ownership outlined in blue, a North arrow and a road or buildings to identify the site.</p> <p>Access points shown with visibility splays in each direction: 30mph = 60m 40mph = 120m 50mph = 160m 60mph = 215m</p>		
<b>Design &amp; Access Statement</b>		
<b>Application Fee</b>		

## Local Requirements

Requirement	Notes	Submitted
<b>Block Plan (Scale 1:500/1:200)</b>		
<b>Proposed Elevations (Scale 1:50/1:100)</b> Required if appearance is to be considered.		
<b>Proposed Floor Plans (Scale 1:50/1:100)</b> Required if appearance is to be considered.		
<b>Sections or Topographical Survey</b>		
<b>Heritage Statement</b> Application site includes, is within or adjacent to a: <ul style="list-style-type: none"> <li>• Listed Building;</li> <li>• Conservation Area;</li> <li>• Scheduled Ancient Monument;</li> <li>• UNESCO World Heritage Site.</li> </ul>		
<b>Rural Worker/Agricultural Assessment</b> Required for a rural workers dwelling or new farmstead.		
<b>Archaeology Assessment</b>		
<b>Coal Mining Authority Assessment</b> Required for groundworks in the high-risk areas (not required if application does not involve extending the building).		
<b>Ecological Assessment</b> Application site includes a pond, hedgerow (including boundaries), trees of 1m girth at chest height or semi-improved or unimproved grassland.  Application site is within or adjacent to a designated site.  Application involves development affecting a building described in Appendix E.		
<b>Tree and Hedgerow Survey</b> Required for the removal of more than 20 metres of hedgerow or applications affecting trees within a Conservation Area or those with a Tree Preservation Order.		
<b>Proposed Landscaping Scheme</b> Required if landscaping is to be considered.		

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<p><b>Flood Risk Assessment</b> Application site is in Flood Zones 2/3 or is in Flood Zone 1 but over 1 hectare in size.</p>		
<p><b>Foul Sewage Assessment</b> Required where foul drainage is not to a mains sewer.</p>		
<p><b>Surface Water Drainage Assessment</b> Required for discharge to watercourse or sewer.</p>		
<p><b>Custom or Self-Build Housing Design Code</b></p>		
<p><b>Marketing Statement</b> Required for enabling developments, redevelopment of employment sites, the loss of a community facility, the loss of ground-floor commercial premises within town centres and the removal of occupancy conditions.</p>		
<p><b>Retail/Town Centre Impact Assessment</b> Applications for retail, leisure or office development outside of the town centre and above the following thresholds: Workington =500sqm Maryport = 300sqm Cockermouth = 300sqm Wigton = 300sqm Maryport = 300sqm Cockermouth = 300sqm Aspatria = 100sqm Silloth = 100sqm</p>		
<p><b>Open Space/Sport/Play/Leisure Assessment</b> Required for loss of creation of public open space.</p>		
<p><b>Nutrient Neutrality</b> Application site is located within the River Derwent and Bassenthwaite Lake SAC Catchment Area.</p>		