

**Workington Town Deal Board Meeting  
Friday 24<sup>th</sup> November 2023 - 2.30pm**

**Draft Minutes**

Attendance

Board Members

John Coughlan  
Valerie Hallard  
Bridget Johns  
Jo Lappin  
Jonny Lowe  
Chris Natrass  
Cllr Denise Rollo

Chair  
Churches Together in Workington  
Cumbria CVS  
Cumbria LEP  
Iggesund  
Lakes College  
Workington Town Council

Officers/Support

Diane Carter  
Debbie Kavanagh  
Kevin Kerrigan  
Calum Ward

Cumberland Council  
Cumberland Council  
Cumberland Council  
CLGU

1. Apologies

Board Members: Cllr Mike Johnson, Tony Wareing

2. Declarations of Interest

Cllr Denise Rollo – attending as a representative of Workington Town Council but is also an Executive Member of Cumberland Council.

3. Minutes of Last Meeting and Actions

The Board agreed the minutes of the last meeting (17 March 2023).

4. *Update on Cumberland Council governance arrangements for Town Deals and regeneration programmes*

Debbie Kavanagh provided an update on Cumberland Council's governance arrangements for Town Deals and regeneration programmes including the relationship with external boards such as the Town Deal Board.

Jo Lappin asked how feedback from the Town Deal Board would be considered. It was noted that comments from the Town Deal Board would be reported to the Place Programme Board and/or the Area Board and Project Delivery Groups as appropriate.

5. *Project Update Report and Monitoring and Evaluation Reporting*

The board considered a Project Update Report and a Monitoring and Evaluation Report which had been circulated in advance of the meeting.

John Coughlan requested that consideration be given to include a "percentage completed" update in future reports.

Jo Lappin requested that an update on "actual spend" be included in future reports as well as forecast spend.

Jo Lappin noted that there were longstanding risks that had been noted previously in relation to the Sports Village and Innovation Centre projects. Kevin Kerrigan noted that additional information had been submitted in relation to the sports village and was currently being evaluated. The risks relating to future occupancy levels of the Innovation Centre are to be mitigated by the appointment of the centre operator in advance of the building completion so that the centre can be marketed, and tenants sought.

The Board agreed that the Chair should sign the Monitoring and Evaluation Report prior to submission to DLUHC by 4 December 2023.

6. *Future Meetings*

Board members confirmed that 2.30pm on a Friday remained a convenient time for Board meetings. Date for future meetings to align with the Cumberland Council schedule of Area and Place Programme Board. The dates for future meetings are to be agreed with the Chair prior to circulation to Board members.

7. AOB

John Coughlan congratulated Chris Nattress on the award of the Queens Anniversary Prize to Lakes College.

The meeting ended at 3.10pm